



Bishopton PRU

Marsh House Avenue, Billingham,
Stockton-On-Tees, TS23 3HB
Tel: (01642) 566369
**Co-Headteachers: Mrs Emily Carr
and Mrs Rachel Campbell**

Position: Site Manager

Salary: £24,491 - £25,481 (pro rata)

Benefits & Grade: Grade F (17 – 19)

Contract Hours: 20 Hours a week/Whole Time

Start Date: ASAP

Contract: Permanent

Bishopton Pupil Referral Unit is a good school which educates and supports the children of Stockton-on-Tees Local Authority. Bishopton received a grade of good, by Ofsted, in June 2017 and has also recently achieved the IQM Centre of Excellence, SMSC Gold standard award, Eco School Green Flag holder and the Carnegie Centre of Excellence for Mental Health in Schools Gold award. These awards reflect our passion for being an inclusive school. We are the only PRU in the country to have qualified at this level. We are now on an exciting journey to be an outstanding school, with a clear strategic vision for moving forward.

On the 1st May 2021 the PRU became part of the Tees Valley Collaborative Trust and are excited for the journey ahead of them.

We have high academic aspirations for every student and focus on addressing their social, emotional and mental health needs. At the heart of all we do, is a belief that relationships (with students, staff, parents/carers and other agencies) matter.

Are you someone who can help shape our future? Do you believe in educating the 'whole' child and ensuring all their needs are met? Have you got the belief that every child can achieve? If so, you may be the person for this role.

Please visit our website and school Facebook page to find out more about the work we do.

We wish to appoint a **Site Manager** who will be responsible for the maintenance of the school buildings and grounds. The post involves working a shift pattern of:

2.00pm – 6.00pm during term time (working time during the school holidays may vary according to the needs of the school. Occasional weekend working may be necessary).

The successful candidate will:

- Be reliable, flexible, well organised and willing to take an active role in all aspects of school life
- To contribute to the development of the school premises and grounds
- To be responsible for the Health and Safety of the school
- To manage cleaning staff
- To ensure the premises are secure
- To repair, decorate and ensure the general maintenance of the school site
- To support the smooth day to day running of the school
- An awareness of health and safety legislation and good ICT skills would be an advantage
- This is a particularly challenging role, and the successful candidate must be committed to creating a positive learning environment no matter what barriers they may face. You will need a high level of resilience and a commitment to working as part of an emotionally intelligent team to support vulnerable children and their families.

We are committed to providing a safe, caring and a stimulating environment for all pupils.

Disclosure

The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced DBS check.

Closing Date: 1st October 2021 at 12.00 noon

Shortlisting: 5th October 2021

Interview Date: 12th October 2021

Please contact the school office on 01642 566369 if you would like to arrange a visit.

If you wish to discuss the position or arrange a visit, please contact Claire Fletcher for an informal chat on telephone number 01642 566369. An application pack can be obtained from the school website: bishopton.tvc.ac.uk or <https://tvc.ac.uk/contact-us/work-for-us/>

Completed applications to be sent to Mrs Fletcher, School Business Manager: c.fletcher@bishopton.tvc.ac.uk